## LETTER OF INSTRUCTION

To ensure that your wishes are carried out completely, please use this form to send your instructions regarding the disposition of your loved one's remains and personal effects by both fax (or scan and email) and mail to the U.S. Consulate General in Hong Kong.

Our fax number is (011) 852-2845-4845; email is acshk@state.gov. Our mailing addresses are: -U.S. mailing address: Consular Section (ACS), U.S. Consulate General Hong Kong, PSC 461, Box 5, FPO AP 96521-0006

-Overseas mailing address: U.S. Consulate General Hong Kong, ACS, 26 Garden Road, Central, Hong Kong.

Your instructions should give your loved one's full name, address and email/telephone numbers where you may be reached and, if shipment of remains is desired, the name, address, and full telephone number and fax number of the U.S. funeral home you have selected to handle arrangements.

## **Contact Information**

Name of Deceased:
U.S. address of Deceased:
Hong Kong address of Deceased (if any):
Your name and relationship with Deceased:
Your U.S. address:
Your telephone number(s): (H)(W)
Your email address (if any):
Your FAX number(s): (H)(W)
(please initial) I agree to an autopsy being performed on my loved one in Hong Kong.  Please select an option:
I would like my loved one's remains cremated and buried in Hong Kong.
I would like my loved one's remains cremated and buried in the U.S.
I would like my loved one's remains embalmed and shipped to the U.S.
U.S. Funeral Home Details:
Name of Funeral Home
Contact Person
Address
Telephone
Fax

## **Personal Effects**

What would you like to do with your loved one's personal effects?
I would like all of my loved one's effects returned to me directly from the Hong Kong authorities. I understand that I am obligated to pay for any shipping and packing costs.
I would like all/some of my loved one's effects be disposed of by the Hong Kong authorities.
Other Requests:
Your Signature
Date